

## ***Application for the post of IT & Network Engineer***

Please complete the following sections. Continue on blank page if necessary or for any details which do not fit the section questions. If you have a CV please include this (you may leave References, Work Record and Education blank if the required details are included in your CV).

Please email completed applications in PDF format to [jobs@its-online.co.uk](mailto:jobs@its-online.co.uk) or via post to our Lerwick address

Closing date for receipt of applications is Friday 22<sup>nd</sup> March, 2024.

<b>YOUR DETAILS</b>	
Forename(s)	Contact Telephone
Surname	Contact Email
Title (Mr/Mrs/etc)	Are you presently employed?
Home Address	When could you begin work?

<b>REFERENCES</b>	
<p>Please give the names of two persons whom are able to give confidential information concerning your professional ability and performance at work. One reference must be from your current or most recent employment, preferably your immediate supervisor.</p> <p>References will <b>only</b> be contacted if you are successful in being shortlisted for the post after the final interview.</p>	
Full Name	Full Name
Address	Address
Occupation	Occupation
Telephone/Email	Telephone/Email

**WORK RECORD (start with the most recent employer)**

Dates		Name and address of Employer and nature of business	Position held, reason for leaving and brief description of duties
From	To		

**EDUCATION/TRAINING**

Please give a summary of any examinations, professional qualifications or training which may relate to the position.

Date	Educational/Training Establishment	Qualifications obtained / training outcome

## IT SKILLS

Please give details of your IT skills and experience

## ADDITIONAL INFORMATION

*(e.g. Reason for applying for this post, any other relevant information, etc)*

## INTERVIEW ARRANGEMENTS

*If you require any special arrangements for your interview, or there are dates on which you are not able to attend, please give details*

I declare that the information given on this application form is correct to the best of my knowledge

Sign/Print

Date